

**AY2018**

**Kumamoto University  
Graduate School of Medical Sciences,**

**(Master's Course)**

**Students Application Guideline**

**(General Selection)**

**(International student entrance examination for admission in October 2017)**

**«Application for 1st Term »**



**Kumamoto University**

**Kumamoto University**

## **Admission policy of the Graduate School of Medical Sciences, Kumamoto University**

The Graduate School of Medical Sciences of Kumamoto University was established to produce researchers, educators and highly specialized professionals who have advanced medical and life-science knowledge, as well as critical thinking skills.

### **○ Admissions Policy of the Master's Course in the Division of Medical Sciences**

The Master's Course in the Division of Medical Sciences was established to provide graduates from universities, other than from medical, dental and veterinary schools (departments), and those who are recognized as having attainments equivalent to or greater than graduation, with a basic knowledge of medicine and life sciences. The course encourages them to become researchers and educators who are able to take on the new medical and health care challenges brought about by technological innovation. The course also aims to develop highly specialized professionals who have strong expertise, and who can play leading roles in the areas of medicine, health care and life sciences. Based on those aims, the course to seek people who meet the following criteria.

1. Persons who are interested in medical and life sciences and can deal with the fields in the forefront of medical sciences, medical treatment and life science, or persons who have the capacity and a strong will to be a researcher, an educator or a highly specialized professional.
2. Persons who have a strong desire to go on to a doctoral course in order to develop the research carried out in the master course.
3. Persons who have a strong desire to complete a doctoral course and become highly specialized professionals in fields such as AIDS research, developmental biology and regenerative medicine, metabolism, circulation and related informatics.
4. Persons who have a strong desire to complete a doctoral course and become pioneers in the field of health life sciences, and to actively work in Japan and other Asian countries with an understanding of glocal needs while developing glocal potential.

### **Feature 1**

Kumamoto University has established the Center for AIDS Research, the Institute of Resource Development and Analysis and the Institute of Molecular Embryology and Genetics as its medical research centers. With these institutions as a core, advanced research is conducted especially in the fields of infection and immunology, medical embryology, medical genetics, the brain and neuroscience. Since these fields are broadly included in life science, we accept a wide range of persons from various faculties not limited to those of medical, dental and veterinary sciences. By providing them with distinctive education, we can foster unique human resources and facilitate the development of research.

### **Feature 2**

Kumamoto University Hospital is actively engaged in highly-sophisticated medical treatment such as gene testing, gene therapy for various diseases (genetic disorder, cancer, AIDS and other infectious diseases) and organ transplantation including liver and kidney. To provide such medical treatment, not only doctors but specialists with advanced medical knowledge covering diverse fields are required and it is imperative to cultivate such specialists. In the Master's Course, we have built up an educational system to cultivate human resources who meet these needs through education concerning fundamentals of highly-sophisticated medical treatment and clinical medicine.

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### Attached documents

- ① Entrance Application Form
- ② Photo Identity Slip・Admission Card・Address Label
- ③ Written Statement of Reasons for Application
- ④ Research Topic of Your Choice
- ⑤ Sheet to Affix the Certificate of Payment of Examination Fee

[Contact for inquiries]

Student Affairs Section, School of Medicine  
Kumamoto University  
1-1-1 Honjo, Chuo-ku, Kumamoto City, 860-8556  
Phone: +81-(0)96-373-5025  
Fax: +81-(0)96-373-5030  
E-mail: [iyg-igaku-3@jimu.kumamoto-u.ac.jp](mailto:iyg-igaku-3@jimu.kumamoto-u.ac.jp)  
Hours for inquiry: 9:00 am to 5:00 pm on weekdays

## 1. Major and Number of Students Admitted

Major: Medical Sciences

Number: 20

For research topics of each laboratory under the Master's Course in Medical Sciences, please refer to a booklet "List of Research Topics by Field & Educational Subjects" issued by the Graduate School of Medical Sciences and our website "Graduate School of Medical Sciences".

(<http://www.medphas.kumamoto-u.ac.jp/en/medgrad/index.html>)

## 2. Eligibility for Application

Persons who satisfy any of the following cases from (1) to (11):

- (1) Persons who have graduated from a university or who are expected to graduate from a university by March, 2018.
- (2) Persons who have been awarded a bachelor's degree, or who are expected to be awarded a bachelor's degree by March, 2018.
- (3) Persons who have completed 16 years of school education in a country other than Japan, or who are expected to complete the said school education by March, 2018. (For International students for admission in October 2017, person who are expected to complete the said school education by September, 2017)
- (4) Persons who have completed 16 years of school education of a country other than Japan by completing a correspondence course conducted by a school in the said country while residing in Japan, or who are expected to complete the said school education by March, 2018. (For International students in admission in October 2017, person who are expected to complete the said school education by September, 2017)
- (5) Persons who have completed a curriculum of a university in a country other than Japan (i.e., limited to one in which the person is regarded as having completed 16 years of school education in the said country other than Japan) in Japan at an educational facility that has been accredited as having an approved curriculum under the educational system of the said country and is so designated by the Minister of Education, Culture, Sports, Science and Technology, or who are expected to complete the said curriculum by March, March, 2018. (For International students for admission in October 2017, person who are expected to complete the said school education by September, 2017)
- (6) Persons who have been awarded a bachelor's degree or a degree equivalent to it by completing a three-year or longer curriculum (including the completion of a correspondence course provided by a school in a foreign country while the stay in Japan, and the completion of an education curriculum at an educational facility certified under the educational system of a foreign country and designated by the Japanese Ministry of Education, Culture, Sports, Science and Technology) of a university or school in a country other than Japan (limited to educational facilities whose general education/research activities have been accredited by a person authorized by the government of the foreign country or its related organizations, or facilities designated by the ministry as equivalent to the above-mentioned educational facilities).
- (7) Persons who have completed, after the date specified by the Minister of Education, Sports, Science and Technology of Japan, an advanced course (limited to ones in which the period of study is a minimum of four years and which fulfills other criteria set by the said Minister) individually designated by the Minister at a vocational school, or who are expected to complete the said advanced course by March, 2018.
- (8) Persons who have been approved by the Minister of Education, Culture, Sports, Science and Technology (Under Notification No. 5 of the Ministry of Education, 1953).
- (9) Persons who are recognized by the Graduate School of Medical Sciences as having scholastic ability equivalent to or higher than that of a university graduate as a result of individual screening of eligibility for admission, and will reach 22 years old by March 31, 2018. (Note 1&2)
- (10) Persons who have been enrolled in a university for at least three years, and have acquired sufficient credits in this university with an excellent academic record. (Note 1)
- (11) Persons who have completed 15 years of school education in a country other than Japan or, while in Japan, by studying the subjects through a distance learning program run by the said country, or an education curriculum at an education facility certified by the school education system of a foreign country as a Japanese education institution that provides the same courses as held in the foreign country (only when the persons can be regarded as having completed a 15-year school education

curriculum in the country) and designated by the Ministry of Education, Culture, Sports, Science and Technology, and who are recognized as having acquired sufficient credits required by Kumamoto University with an excellent academic record. (Note 1)

Note 1: For the application meeting one of the Eligibilities for Application from (8) to (10), please apply for the screening, referring to the guideline on page 7, after requesting the necessary documents from the Student Affairs Section, School of Medicine (1-1-1, Honjo, Chuo-ku, Kumamoto City, 860-8556), because the Eligibility for Application will be screened in advance.

Note 2: Persons who failed (8) of the Eligibilities for Application are those recognized by the Graduate School of Medical Sciences as having scholastic ability equal to or higher than that of a university graduate as a result of individual screening of their ability. They include persons who have graduated from a college, an advanced special school, a vocational school and other schools or a branch school in Japan of a university in a country other than Japan and a school for the foreign nationals, or who have completed their education in other educational facilities. Specific application criteria such as academic background and research period (years of experience) are described in a table on page 7.

Should you have any inquiries for application eligibility, please contact to the Student Affairs Section, School of Medicine in advance.

[Phone: +81-(0)96-373-5025, Fax: +81-(0)96-373-5030, E-mail: iyg-igaku-3@jimu.kumamoto-u.ac.jp]

### 3. Application Period

**From July 25 (Tue.) 2017 to on July 31 2017 (Mon.) no later than 17:00 Japan time**

Only documents postmarked earlier than July 29 (two days before the deadline) will be accepted if arrived after the date.

For submission of application documents, please send an envelope with the written remark of, **“Application documents for Master’s Course, Graduate School of Medical Sciences enclosed”** at the front **in red by registered express mail**.

[Mailing to]

Admissions Division, Student Affairs Office, Kumamoto University

2-40-1 Kurokami, Chou-ku, Kumamoto City, Kumamoto, JAPAN 860-8555

### 4. Documents to submit

(For items marked with an asterisk (\*), please use the forms designated by the Graduate School of Medical Sciences.)

*	1	Entrance Application Form	Fill out the Entrance Application Form. Please refer to “Instructions for Completing Entrance Application Form)”
*	2	Photo Identity Slip· Admission Card· Address Label	Attach a photo (3 cm × 4 cm) taken within 3 months before application, frontal portrait, no hat on the Photo Card.
	3	Certificate of Academic Record	Should be created and sealed hermetically by the principal of the graduating university (faculty).
	4	Graduation (expected) Certificate	Should be issued at the graduating university.
*	5	Written Statement of Reasons for Application	Describe your reasons for application.

*	6	Research Topic of Your Choice	Describe the research topic you wish to choose after you confirm your admission in about 400 characters in Japanese. Also <u>write the names of a laboratory and an academic supervisor where you wish to conduct research with.</u>
	7	Score of English test(such as TOEFL, TOEIC and IELTS)	If applicants have earned the minimum required score in an approved English proficiency examination provided by an external organization, and submit score report, they will be exempted from the English language test. Applicants who submit the score when they apply may also take the TOEFL-ITP on the examination day on their request.
	8	Examination Fee (Sheet to Affix the Certificate of Payment of Examination Fee)	30,000 yen: Please pay the examination fee at a counter of post office or a bank using the payment slip. Attach your Examination Fee Payment Certificate on the Sheet to Affix the Certificate of Payment of Examination Fee. Applicants who have suffered from the 2016 Kumamoto Earthquake in the areas where the Disaster Relief Act is activated are eligible for an exemption of the entrance examination fee. Please refer to the website for details of the conditions and procedures. (Please refer to “Exemption of the entrance examination fee for applicants who have been affected by the 2016 Kumamoto Earthquake” on the website: <a href="http://www.kumamoto-u.ac.jp/nyushi">http://www.kumamoto-u.ac.jp/nyushi</a> )
	9	Return-mail Envelope for Admission Card	Standard-size envelope (23.5 cm × 12 cm) with your postal code, address and name clearly written on front as a receiver, with 362-yen stamp to be affixed.
	10	Copy of Certificate of Residence (For international applicants only)	International applicants who reside in Japan must submit the copy of Certificate of Residence which indicates the period of stay and the status issued by the chief of the relevant municipal office. <b>(Submit the original (Photocopies are not accepted))</b> <ul style="list-style-type: none"> <li>• Certification of Residence for family members are not required.</li> <li>• International applicants who do not reside in Japan at the time of application must submit a copy of their passport photo page.</li> </ul>

(Note)

1. Applicants who do not satisfy (2) of the Eligibilities for Application should submit a certificate of a bachelor’s degree or a certificate of acceptance of an academic degree application form issued by the National Institution for Academic Degrees and University Evaluation.
2. Applicants who apply in accordance with Application Qualifications (6) shall submit a certificate of the bachelor’s degree issued by the head of the university or school or its expected acquisition, and a certificate of the result of the evaluation of the university or school,<sup>(\*)</sup> of which applicants have received a degree, issued by the evaluation organization or head of the university.  
(\*) Criteria of the general education/research activities of universities and other schools by governments or related organizations for certification
  - United Kingdom: The Quality Assurance Agency for Higher Education (QAA)
  - The Netherlands: The Accreditation Organisation of the Netherlands and Flanders (NVAO)
  - Finland: Finnish Higher Education Evaluation Council (FINHEEC)
  - South Korea: Korean Council for University Education (KCUE)
  - China: Higher Education Evaluation Center of the Ministry of Education (HEEC)
If applicants do not fulfill the above-mentioned requirements, their application must satisfy other application requirements. In this case, applicants may undergo screening for application requirements in advance.
3. If applicants wish to have their English ability evaluated based on the score of approved English proficiency examination, they must submit a copy of any one or more of the TOEFL-iBT (score should be 33 or higher), TOEFL-PBT, TOEFL-ITP (407 or higher), TOEIC, TOEIC-IP (380 or higher), or IELTS (4 or higher), which should have taken within two years of the entrance

examination. On the day of the exam, applicants must submit the original score report to the Entrance Examination Committee of the Graduate School of Medical Sciences, Kumamoto University between 11:20 am and 12:15 pm for confirmation. The original will be returned later. Applicants are allowed to submit a new score (both original and copy) on the day of the exam as well. When applicants submit more than one score, and when they take the English test (TOEFL-ITP) on the day of the exam in addition to submitting a score certificate, the highest score will be referred for evaluation.

The scores of the TOEFL-ITP and TOEIC-IP are valid only when they have been attained at Kumamoto University.

Please note that applicants who submit the score that is near to the minimum requirements above are urged to also take the TOEFL-ITP on the examination day, as the admission criteria is based on a comprehensive evaluation including English.

4. Application documents written in English must be submitted along with a Japanese translation. (This requirement does not apply to Japanese Government Scholarship students.) Government-sponsored international students should submit the Certificate of Japanese Government (*Monbukagakusho*) Scholarship Student issued by the graduating university.
5. When your name at present or address differ from issued certificate because of a family name change, etc., please attach a copy of the family register.
6. It is recommended that you understand in advance research topics, etc. which you can choose after enrollment, referring to a separate booklet “List of Research Topics by Field & Educational Subjects” or our website. You can also refer to an academic advisor you want to choose, when needed.
7. According to research projects or facility conditions of each laboratory, you may not conduct your research in the laboratory of your first choice. Please refer to an academic advisor you want to choose in advance, if possible.
8. Any misrepresentation of facts in the submitted documents or the items entered will justify the denial or cancellation of admission even after you have been admitted.
9. As a program for leading graduate schools, the HIGO program is available. Students who have the desire to continue on to a doctoral course after completion of a master’s course, and who wish to attend the HIGO program for the Master’s Course, must take the selection examination for HIGO program held in the same day of the exam. You should submit required documents in addition to the usual items. In this case, you don’t have to pay additional examination fee. **This examination of HIGO program is only for Japanese applicants.**  
Please see the website page (<http://higoprogram.org/>) for more details about HIGO program.
10. Applicants should inform our office if they need original transcripts or certificate of (expected) graduation returned to them after submission.

## 5. Payment of Entrance Examination Fee

(1) Entrance examination fee 30,000 yen

(2) Period of payment

**From July 24 2017 (Mon.) to July 31 2017 (Mon.)**

(3) Place and Method of payment

① [For the applicants reside in Japan]

Fill out the “Deposit Slip for Entrance Examination Fee” attached in the booklet of Japanese guidelines and complete the money transfer at the counter at post office or bank. 【Do not use an ATM (Automated Teller Machine).】

[For the applicants from abroad]

Please contact the Student Affairs Section, School of Medicine

(iyg-igaku-3@jimu.kumamoto-u.ac.jp) by e-mail before the payment.

\*The transfer handling fee should be charged to the applicant

② Please affix the “Certificate of Payment” you received from the post office or bank after making the payment on the “Sheet to affix the Certificate of Payment of Examination Fee.” Please make sure to affix the receipt before submission.

(4) Things to keep in mind when applying

- ① Applications will be rejected if you failed to pay the Entrance Examination Fee or if you did not affix the “Certificate of Payment” on the “Sheet to affix the Certificate of Payment of Examination Fee” as required.
- ② The entrance examination fee is not refundable except for the following cases.  
 Refundable cases:  
 (a) You paid the entrance examination fee, yet you did not process an application (if you did not submit the documents required for application or your application was not accepted).  
 (b) You made a duplicate payment of the entrance examination fee by mistake.  
 How to request for refund

Please submit a letter of request for a refund, in any form, immediately and mail it together with the “Certificate of Payment.” The letter of request should indicate reasons for requesting refund, your name (stamp your seal on the right of your name), name of the graduate school you have applied for, your current address, zip code, your contact telephone number, where you wish your refund to be deposited, such as a bank name [JP Bank is not applicable], a bank branch name, bank account number for an ordinary deposit, and account holder name (please write how the holder’s name should be pronounced in hiragana. (When the applicant’s name differs from the holder’s name, please describe the relationship to the applicant as well.)

Mailing to:  
 Finance Affairs Division, Administrative Office  
 Kumamoto University  
 2-39-1 Kurokami, Chuo-ku, Kumamoto-shi,  
 Kumamoto, JAPAN      860-8555 Phone: +81-(0)96-342-3176

## 6. Screening Method

- (1) Applicants will be screened based on a comprehensive assessment of their written examination results, reasons for application, research topics they want to choose, Certificate of Academic Record, etc.
- (2) Exam Venue, Time/Date and Subjects  
 Venue: School of Medicine, Kumamoto University (1-1-1 Honjo, Chuo-ku, Kumamoto City)

Date	Time	Exam subjects	Details
<b>August 8 (Tue.) 2017</b>	9:00 – 11:20 (140 min.)	English (TOEFL-ITP *)	English ability test. Using a dictionary <u>is not permitted</u> .
	12:30 – 14:30 (120 min.)	Basic science in general (paper test)	Paper test about basic sciences in general. Three questions are made from each of the following fields: social sciences (public health, hygiene, epidemiology, psychology, etc.); biology (cytobiology, molecular biology, genetics, biochemistry, chemistry, etc.); life science (immunology, microbiology, physiology, pharmacology, pharmacy, etc.). You must choose and answer three questions among them.
	From 15:00	Interview	Interview about your reasons for application and study plan after admission, etc.

\*TOEFL-ITP test is a program for institutions offered by Educational Testing Service (ETS).



**(Note)**

1. On the day of the examination, please make sure to arrive at the venue (School of Medicine, Kumamoto University) 30 minutes before the start time and enter the exam room 15 minutes before.
2. Bringing in a dictionary to the English test is not permitted.

## **7. Announcement of Successful Applicants**

The exam identification number of successful applicants will be posted on the bulletin board at the entrance of the Medical Educational and Library Building on **August 25 2017 (Fri.)** at 11:00 and letter of acceptance will be sent by mail to those successful applicants. The exam identification number of successful applicants will be updated at the website of Kumamoto University as well

(<http://www.kumamoto-u.ac.jp/>).

The name described on the letter of acceptance may differ from the one written on the Application Form, as a simplified form is used when the names of successful applicants are entered into our computer. Also, names may only be written in Katakana. Your understanding is highly appreciated.

No telephone inquiries regarding the selection results are accepted

## **8. Admission Procedure, etc.**

### Enrollment Procedure

◎Details about enrollment procedure will be sent by mail together with the letter of acceptance.

( 1 ) Period and procedures of enrollment

Information about the period and procedures of enrollment will be provided by mail together with the letter of acceptance.

( 2 ) Notification on enrolling

If you fail to complete the enrollment process within the specified time frame, you will be deemed to have withdrawn from admission.

( 3 ) Necessary fee for enrollment

Enrollment fee (To be confirmed)                      282,000 yen

( 4 ) Documents to be submitted

①Written Oath, ②Guarantee, ③a color photo (4cm h x 3 cm w)

( 5 ) Tuition    Note 2

Tuition is 267,900 yen per semester, and thus annual total will be 535,800 yen.

(Notes) 1. Payment method of the enrollment and the tuition fee will be provided by mail together with the Enrollment Guidelines, as well as leaflet of guideline for tuition exemption privileges.

2. If the tuition fee amount is revised during years of enrollment or while you are at school, the new tuition will be applied as of the time it is revised.

( 6 ) Economic assistance in relation to the 2016 Kumamoto Earthquake

Applicants who have suffered from the 2016 Kumamoto Earthquake are eligible for exemption of admission and tuition fees. The details are described in the admission procedures guide.

## **9. Scholarship**

[For Japanese students]

Students can be on a scholarship by applying for the scholarship of the Japan Student Services Organization for the First-class Scholarship (choices are from the monthly payment of 50,000 yen or 88,000 yen for fiscal year of 2017) or the Second-class Scholarship (choices are from the monthly payment of 50,000 yen, 80,000 yen, 100,000 yen, 130,000 or 150,000 yen for fiscal 2016) depending on the screening result.

[For international students]

Please refer to the following website for details.

(<http://ewww.kumamoto-u.ac.jp/international/prospective/fees/>)

Students can also apply for scholarships established by local governments and private organizations.

## **10. Applying for the International House (For International Students Only)**

Applicants who wish to accommodate in the International House on admission must apply as follows, before the announcement of examination results. The permitted living period is generally up to a half year. Please note that applicants who have been rejected are not entitled for the accommodation.

(1) How to find a Moving-In Application Form

Please get the form at the International Student Office or make a request for the form by mail.

When you make a request for the form by mail, please write "Request for Accommodation Application Form" on the front of the envelope in red and enclose a return envelope of 23.5 cm x 12 cm (No. 3 Rectangle), on which the applicant's zip code, address and name are written and an 82 yen postal stamp also be affixed.

(2) Deadline for submission: February 2 2018 (Fri.)

(3) Submission inquiries to

International Student Office, Kumamoto University

2-40-1 Kurokami, Chuo-ku

Kumamoto-shi, Kumamoto JAPAN 860-8555

Tel: +81-(0)96-342-2160

Fax: +81-(0)96-342-2130

E-mail: [gji-ryugaku@jimu.kumamoto-u.ac.jp](mailto:gji-ryugaku@jimu.kumamoto-u.ac.jp)

## **11. Notes**

(1) **Revision of the content of the application documents and refunding of the entrance examination fee are not accepted after they have been received.**

(2) **Persons who have made false statements in the documents submitted will be disqualified for the entrance examination. Even after the Graduate School has decided to admit them for enrollment, it may be withdrawn.**

(3) In case the Admission Ticket for Entrance Examination has not arrive on or before August 3 2017 (Thu.), please contact to the Student Affairs Section, School of Medicine. Please make sure to bring the Admission Ticket when you attend the examination. Keep the ticket and do not lose it even after confirmation of admission, since it will be necessary for the enrollment procedures.

(4) Documents you have submitted will not be returned once they have been accepted.

(5) Handicapped applicants who expect for extra consideration for taking the exam shall contact the Student Affairs Section, Graduate School of Medical Sciences on or before July 19 2017 (Wed.) for making arrangements.

(6) We do not offer any accommodation assistance for examination takers.

(7) You are not permitted to drive your car to the campus nor park on campus.

(8) **Only the following are permitted items to put on the desk: admission card, writing tools, watch/clock, eraser and pencil sharpener.**

(9) Turn off all electric devices.

(10) **If you are late for the examination due to unavoidable circumstances, you are allowed to take the examination as long as you arrive less than 20 minutes after the examination commencement.**

(11) **The results of any examinee who commits a dishonest act will be rejected. Therefore, he/she will not be allowed to take any other examination.**

## 12. Screening of the Eligibility for Application

### (1) Period of acceptance of the application documents

For persons who intend to apply for the admission with one of the Eligibilities for Application from (9) to (11), prior screening for the Eligibility for Application will be conducted. Please submit the following application documents to the Student Affairs Section, School of Medicine between **July 6 (Thu.) and July 12 2017 (Thu.)**. Should you send by mail, write the remark of, “Application Documents for Screening of the Eligibility for Application for Master’s Course” on the front in red and make sure to do so by registered express mail.

### (2) Mailing to

Student Affairs Section,  
Graduate School of Medical Sciences, Kumamoto University  
1-1-1 Honjo, Chuo-ku, Kumamoto-shi, Kumamoto JAPAN 860-8556

### (3) Application documents

Application Form	Prescribed form. Fill out the academic background from the graduation of high school.
Certificate of highest level of education	Certificate of Graduation (Completion), Certificate of Academic Record (Persons who have graduated from (completed) an advanced course at a college or an advanced special school should submit the equivalent certificates from such college or school as well.)
Materials about a school where you have achieved highest level of education	Materials describing eligibility for entrance, academic requirements for graduation (completion) and course term of the school.
Certificate of Research Period	No particular form required.
Research paper, etc.	Abstract of an academic meeting (including title, date/time and venue) where applicants presented their research results, or an extra issue or copy of their thesis
Other materials related to schooling	Certificate of academic record for the subjects you have studied, etc.

### (4) Screening of the Eligibility for Application

Screening will be conducted based on the application documents you have submitted with the years of schooling, the number of acquired credits, etc. taken into account.

### (5) Result of the screening of the Eligibility for Application

The result of the screening of the Eligibility for Application will be sent by express mail to the applicant by July 21 2017 (Fri). Applicants who pass the screening of the Eligibility for Application should immediately mail the required documents for application shown on page 2 to the Admissions Division, Student Affairs Office, Kumamoto University, 2-40-1 Kurokami, Chuo-ku, Kumamoto City, 860-8555 within the application period.

### (6) Criteria for academic background/research period (years of experience) of those involved in individual screening of the Eligibility for Application under (9) of the Eligibility for Application are shown below.

Highest level of education	Research period after completion of highest level of education, etc. (Years of experience)
(A) Graduates from a college requiring 2 years of study	2 years or more
(B) Graduates from a college requiring 3 years of study	1 year or more
(C) Graduates from an advanced special school	2 years or more
(D) Graduates from an advanced course at a vocational school requiring at least 2 years of study	It has to be longer than the period calculated by deducting the completion period for an advanced course at a vocational school from that for a university (4 years).
(E) Persons who have graduated from a branch school in Japan of a university in a country other than Japan, a school for the foreign nationals, a vocational school (excl. an advanced course) and other schools, or who have completed their education in other educational facilities inside or outside Japan	It should be longer than the period calculated by deducting the minimum completion period needed for schooling until you graduated from or completed the last school from that until you graduated from a university (16 years).
(F) Dropouts from the schools mentioned in (A) to (E)	It should be longer than the period calculated by deducting the period spent for schooling until you dropped out of school from the minimum completion period needed for schooling until you graduated from a university (16 years).

(Note) The research period (years of experience) can be a combination of the following periods:

- (a) Period you attended at university or a college as a research student
- (b) Period you attended at advanced course at a college or an advanced special school
- (c) Period you held an educational or research post at the departments of education or research in universities, colleges, public offices, research institutes, companies and other organizations
- (d) Other periods that conform to the above notes (a) to (c).

### Personal Information

**All personally identifiable information collected by this Graduate School through the selection of graduate students will be used in the selection process as well as the following processes:**

- (1) Successful applicants' names will be used in processes related to enrollment.**
- (2) Names registered in the enrollment procedure will be used in processes related to education such as registration after enrollment.**
- (3) Names and addresses registered at the enrollment procedure and those of tuition fee defrayers will be used in processes related to administration of paid fees such as collection of tuition fees.**
- (4) Personal data collected through the selection of graduate students, such as the applicants' academic records, will be used in processes related to financial assistance such as selecting the beneficiaries of entrance fee/tuition exemption and scholarships.**
- (5) Statistically processed personal data not to be identified will be used in a survey/research on the selection of graduate students.**

**\* All personally identifiable information collected by this Graduate School will not be used by or provided to any third party without the applicants' consent unless otherwise specified by Article 9 of the Act on the Protection of Personal Information Held by Administrative Organizations.**