

January 24, 2014

Support for International Conference Travel Expenses for the Fiscal Year 2013

For the purpose of developing the ability of graduate students to present their research achievements at academic conferences, the education program will support the expenses incurred for travel and accommodation.

QUALIFICATION: Students in Doctoral Course of Graduate School of Medical Sciences.

If any incorrect descriptions in the submitted documents were found, the student will not be entitled to apply this grant throughout the years in this school.

PRESENTATION TO BE SUPPORTED: A presentation (including a poster presentation) that the applicant will present / presented as the first author at **an international conference** from April 1, 2013 to March 31, 2014, and the presentation needs to meet all of the following requirements.

- (i) The applicant needs to be responsible for all expenses related to transportation and accommodation required for the conference presentation.
- (ii) The case that can implement the budget within the fiscal year 2013. In particular, please note that it's difficult to implement the budget if the conference will be held near the end of the fiscal year.
- (iii) The applicant needs to submit all required documents.

LIMITATION OF NUMBER OF APPLICATION: Number of application is limited to one for an applicant for the fiscal year 2013.

AMMOUNT OF SUPPORT: Expenses for travel and accommodation will be supported. Amount of the scholarship is a maximum 200,000 yen. It should be economical way by using a discount fare or package tour, and also there are limitations in accordance with the Kumamoto University's stipulations. Allowance may be reduced in the case of excess amount of traveling expenses incurred.

SUPPORT CONDITION: Students supported by this program will be requested to submit a report describing the results obtained from participation in the conference. (The report form will be given separately.)

HOW TO APPLY: Please submit the following documents to the Student Affairs Section, Graduate

School of Medical Sciences by February 5 (Wed.), 2014.

- (i) Application form (form 1)
- (ii) Publications list (Published papers and Conference presentations)
- (iii) Documents about the conference:
 - 1) A copy of the conference program page that shows the authors and the title of your presentation. Please also provide information on the name, date, and venue of the conference, as well as the type of your presentation (poster/oral).
 - 2) A copy of your abstract
- (iv) All documents relating to expenses: The receipts of the cost of ticket, the boarding pass and others. If the application date is before the conference, the applicant needs to submit these documents as soon as the applicant returns to Kumamoto.

LOCATION WHERE APPLICATIONS SHOULD BE SUBMITTED: The Student Affairs Section, Graduate School of Medical Sciences on the 3rd floor of the Medical Education & Library Building.

DEADLINE: February 5 (Wed.), 2014.

NOTICE OF SCREENING RESULT: The result of the screening will be notified to the applicant after the committee was screened.

INQUIRIES: Please contact to Student Affairs Section, Graduate School of Medical Sciences on the 3rd floor of the Medical Education & Library Building.

Tel: 096-373-5025(Ext.5029)

E-mail: iyg-igaku@jimu.kumamoto-u.ac.jp

(Form 1)

Support for International Conference Travel Expenses of Fiscal Year 2013 Application Form

Name		Age	
Affiliation	Graduate School of Medical Sciences (Department of :)		
Position	Students in Doctoral Course	Grade	
Telephone number		E-mail address	
Type of your presentation : Oral Poster			
Schedule of your overseas travel 			
Summary of your presentation 			
Means and estimated amount of transportation and accommodation (with itemized list) 			